

Commode Audit tool

Key Points

- Staff should carry out weekly audits using this audit tool to assess the standard of cleanliness of commodes and commode pans.
- We would recommend that there is documented evidence that stored commodes have been decontaminated and are within one month of the date when it was cleaned.
- In the event of non-compliance, action plans should be produced and reviewed regularly.
- Completed audit tools should be kept locally for good practice assurance and as evidence for CQC inspections.

- Appropriate PPE must be worn
- Clean the commode using a pH neutral detergent and warm water with disposable cleaning cloths or detergent wipes, and dried using paper towels
- Use 1,000 ppm of the chlorine-based disinfectant solution used in the care Home (One tablet in one litre of cold water)
- Use a bucket or sink designated for only cleaning commodes in the sluice or dirty utility room
- Use disposable cleaning cloths and dispose of after use.

Question	Y	N	Comments
1. Detergent wipes or pH neutral detergent and warm water, disposable cloth and paper towels, are available for the cleaning of commodes and pans			
2. An appropriate chlorine-based disinfectant is available for the disinfection of commodes and pans.			
3. A fresh solution of the chlorine-based disinfectant is made up every 24 hours and marked with the date and time of preparation.			
4. Commodes and pans are decontaminated in a designated area or away from clean items of equipment.			
5. Hands are washed with liquid soap and warm running water before and after decontaminating commodes and pans.			
6. Disposable gloves and apron (and facial protection if a risk of splashing) are worn when decontaminating commodes and pans.			
7. If no washer disinfectant available, staff can demonstrate the correct procedure for manually cleaning and disinfecting a commode pan.			
8. Staff can demonstrate the correct procedure for cleaning and disinfecting a commode.			
9. Stored commodes have indicator tape, signed, and dated and are within one month of the date written when last decontaminated.			
10. Commode and commode pans are visibly clean, including underneath surfaces (select a minimum of 5 commodes and pans.)			

Commode No:

Commode Location:

PASS/FAIL:

Audited by:

Date:

Manual decontamination

Perform hand hygiene before donning PPE

Wear eye protection if there is a risk of splashing to the eyes.

Cover commode pan with lid and carefully remove from the commode to avoid spillages. Empty contents into En-suite toilet in the resident's room.

Transfer the covered commode pan to the sluice room the contents into the waste disposal, if not disposed of in toilet.

Rinse the pan with cold water or place in the bedpan washer (if available) Immerse the cloths or wipes into the chlorine solution and squeeze the excess solution out.

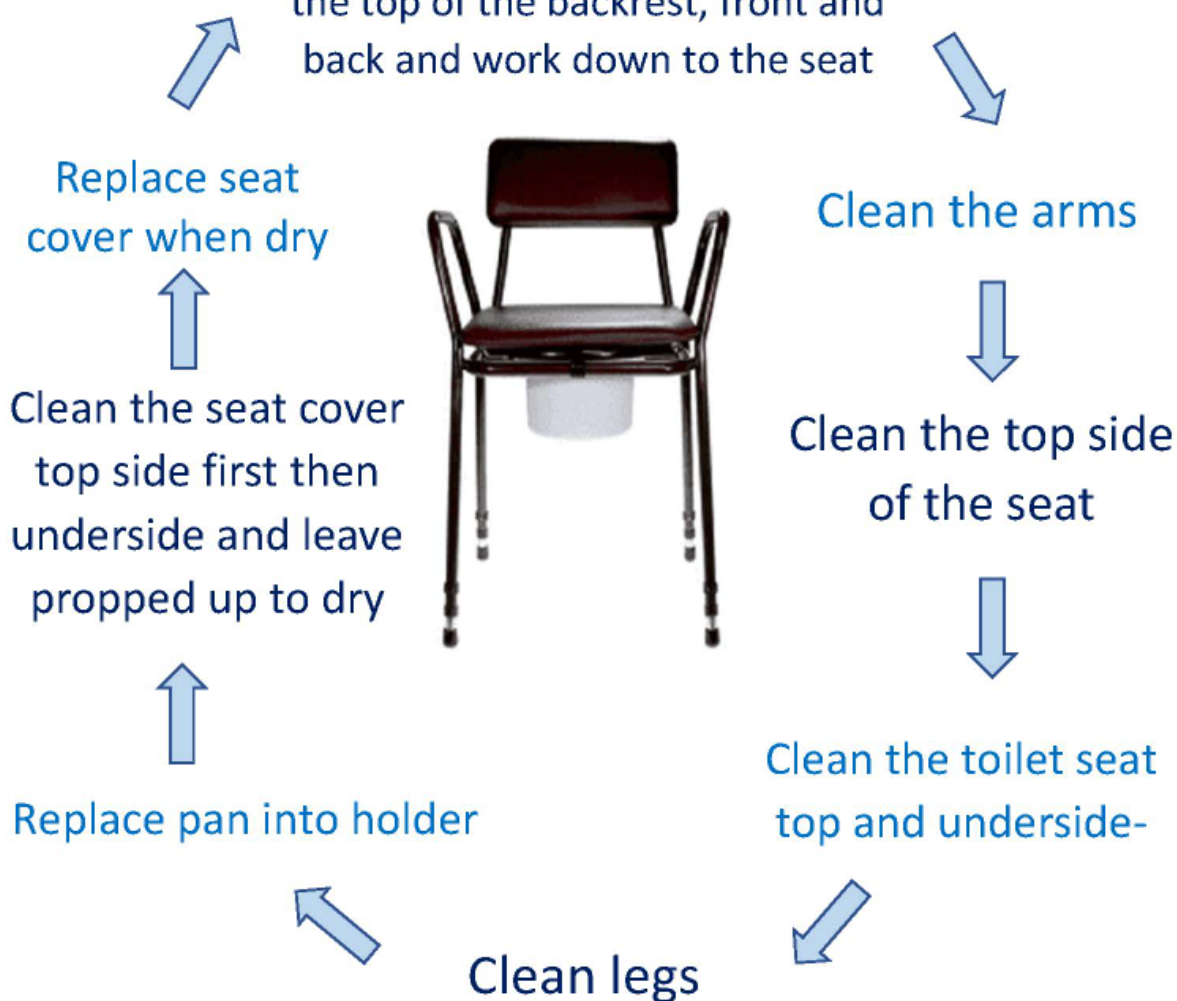
Wipe the outside of the pan first then the inside do not dry with paper towels but leave inverted to dry naturally (Contact time).

Dispose of the cloth into clinical waste bin.

Infection prevention Control Commode and Cleaning

Think! Has it been cleaned?

Using either the chlorine solution or
wipes, start wiping the commode at
the top of the backrest, front and
back and work down to the seat



Dispose of cloth after each step

Further information can be found on our web page infectionprevention@lancashire.gov.uk
Please tweet us at LancsIPC <https://twitter.com/lancsipc>



LCC Infection prevention and control team

